

Profile

A passionate reader, writer and editor with over 10 years of editing and proofreading experience and with a natural gift for words and phrases, my skills include an excellent command of the English language; a very accurate eye for detail, particularly when it comes to punctuation, grammatical errors, facts and inconsistencies; the ability to improve the flow and readability of any written work without altering the overall tone and style of the author, including rewriting and additional text where this could be of value; developmental editing (working with authors in terms of filling in gaps, providing better context and clarification where necessary, character development etc.), and the ability to prioritise work effectively and handle multiple projects simultaneously.

Book Editing Experience (Fiction, Non-Fiction, Self-Help, Memoires etc.)

Diamonds on the Soles of His Shoes: The Story of Dr Pete Morkel – a Legend of a Vet
A Teacher Changed My Life
Health for Life
The History of Rock and Roll
Tsk-Tsk: The story of a child at large (Published by Jonathan Ball)
A Family Bond
Get Off Your Butt - Volume I & II
Thabo Mbeki and Gordon Brown: Birds of the Same Feather?
Madiba, the Moses of South Africa
Lights Incandescent
Epiphany
Pterodactyl's' Prey
Sales is a Life Skill
What it takes to create
Heart Boundaries
Managing Emotions
Managing Emotions for Financial Success
Prince Mnqweno and the Children of the Light (children's book)
To the Bitter End
A Species with Courage
Crying for Afronia
Escape from Afronia
Dying for Afronia
Wedlock's Potion: A sincere man to men conversation on marriage
Taking your life to the next level: How ordinary people can live extraordinary lives

*From Cunene to Cabo Delgado
Threatening the Global Elite
I Believe! Now What?
How Commendation became Condemnation
The Rainbow of Resilience
Ebony & Ivory*

Children's Books

*Be Amazing
The Boy with the Heart of Gold
The Prophecy
ABCs of Emotions*

Academic Dissertations (A partial list, includes both editing and proofreading)

*Implementation of Customer Care at the Casualty Department of Edenvale Regional Hospital in Gauteng Province
A Study of Adequacy and Effectiveness of Support given to SMMEs in South Africa
Enhancing the Consumers' Satisfaction using Social Media Analytics within the Financial Industry
The Effects of Moisture Content on Gold Tailings Underflow
Community Perceptions of Municipal Service Delivery: A Case Study of Paradys Village in Thaba Nchu
How can South Africa effectively regulate Medical Devices? (M.Sc. in Pharmacy Administration and Pharmacy Policy)
Strategic Leadership Capabilities for Implementing Organisational Change: A Case Study of Minerals Resources
Assessment of Women's Knowledge, Attitudes and Practices (KAP) of Healthcare Workers in the Implementation of Integrated Management for Childhood Illness
Investment Property - IAS 40
Gender Budgeting in the South African Government
Decision-making under uncertainty: Markowitz optimisation as a passive strategy on the JSE
Narratives of Success and Effectiveness in School Management: A Case Study of Bojanala District, South Africa
An Investigation of the Explicit use of Dead Animals in Selected Contemporary Artworks
Inclusive Economic Development: The case of the South African Biofuels Industry
Investigating Customer Service and Satisfaction at Riverside Mall in Mbombela
Numerical Modelling of Furnace Freeze Lining Fracture under Thermal Load in Ilmenite Smelting Operations
Undergraduate radiology training: an investigation into the experience of students
Help-Seeking Behaviour of Women with Urinary Incontinence
The Socio-Economic Impacts of Displacement: Gentrification in the Point Precinct, Durban
Evaluating the Impact of Strategic Planning on Organisational Performance in Selected Legal Firms within Johannesburg*

Implant Design

Numerous Research Proposals

Government Publications (Curriculum & Assessment Policy Statements (CAPS))

Mechanical Technology Grades 10-12

Civil Technology Grades 10-12

Electrical Technology with Specialization Grades 10-12

Technical Maths Grades 10-12

Technical Science Grades 10-12

FoodBev Seta Annual Report 2014/15

Expanded Public Works Programme (EPWP) Brochure

*Plan of Action on the Prevention of Substance Abuse Amongst
Children and Youth 2017–2021 (Dept. of Social Services)*

*Contraception and Fertility Planning Counselling Tool for Healthcare
Providers (Department of Health) (Wits RHI)*

*Department of Mineral Resources, Annual Performance Plan 2017–
2018*

Non-Government / International Organisations

Community Engagement Toolkit (Echo) (WHO, Wits RHI)

Company Newsletters

BDO South Africa

Ripple Reading

Company Policy Documents

Finbond Group Limited

Screenplays

One Afrika, One People

Websites

Rockjumper Birding Tours

IGROW Wealth Investments

Simply-North.com

Numerous Brochures, Email Campaigns, Essays, Company Documents, Annual Reports etc.

**Proofreading
Experience
(Books)**

David Kaplan

Human Sciences Research Council (HSRC)

Climate Change Education

Penguin Books (South Africa)

083 659 4047

freelanceeditorssa@gmail.com

When Money Destroys Nations
Africa's Third Generation
Don't film yourself having sex
Get That Feeling
How to Look After Bert Reynolds
Nothing Left to Steal
Sex Addiction
Transkei Run

UKZN Press, Books

Prodigal Daughters: Stories of South African Women in Exile
Momentum: South African Writing
Politics of Climate Justice
Toxic Futures

**Proofreading
Experience
(eBooks)**

UKZN Press, Books

Fanie Fourie's Lobola
Shameless
When a Man Cries

Quickfox Publishing

Craved
Top Dog Educational Material

Digital Experience

Over 6 years' experience as a content manager, writer, editor, proofreader, webmaster, social media manager & researcher for one of the world's largest tour companies – [Rockjumper Birding Tours](#)

Education

University of KwaZulu-Natal (Pietermaritzburg) 1990-1992
Studied towards a BSc in the natural sciences

Writers Bureau (UK)

Comprehensive Writing Course

1995